



# Applying to UKFP 2023

# Units of Application

East Anglia

Essex, Bedfordshire and Hertfordshire (EBH)

Kent, Surrey, Sussex (KSS)

Leicestershire, Northumberland, Rutland (LNR)

London

North West of England

Northern

Northern Ireland

Oxford (Thames Valley)

Peninsula

Scotland

Severn

Trent

Wales

Wessex

West Midlands Central

West Midlands North

West Midlands South

Yorkshire and Humber



19 Foundation  
Schools/Units of  
Application  
(UoAs)

# National Timeline

Nominations, Registration and Applications

Local Selection Process: Specialised Programmes

Situational Judgement Test (SJT)

Offers for Specialised Programmes

FPP Offers

National Allocation to Foundation Schools

# Nomination & Registration

## UK graduates are nominated by the medical school

- Applicants who qualified or are expecting to qualify from a UK medical school after 3 August 2021 and by 3 August 2023 are nominated by their medical school

## You will receive an email inviting you to confirm your nomination

- You **must not create an account on Oriel** (only use nominated information from medical school). Please use the link emailed to you to register on Oriel.
- You must confirm your nomination (click the link in your email 'Nominee Confirmation required'). If you do not receive this email, contact your medical school immediately
- You must register with the email address your medical school used to nominate you with
- Military applicants are not required to apply via Oriel (contact Defence Deanery for details)

## Applicants

Please select a staff group from the options below to view the related information:



UK Foundation programme



Medical and Public Health Specialties



Dental Specialties



Pharmacy Programme



Healthcare Sciences

## Welcome to Oriel

Oriel is the UK wide portal for recruitment to postgraduate medical, dental, public health, healthcare science and pre-registration pharmacy training. Applicants will use Oriel for all stages of the recruitment process.

If you are planning to make an application and have not yet registered on Oriel, please click on one of the options in the 'Applicant' area to view the relevant information.

If you are visiting Oriel as an assessor please select the option in the 'Not an applicant' area.

Please note that Oriel is only supported on the following browsers: Chrome, Edge, Safari and Firefox. For further information, please refer to the FAQs.

**IMPORTANT** - this is a new version of Oriel. If you previously had an account on the legacy Oriel system, this will no longer be valid. You **MUST** register for a new account on Oriel.

**Registered users can log in below**

Login



## Not an Applicant?

Please select from the options below to view the related information:

Select this option to find help and resources for Assessors.

Assessors

Select this option to find information and resources for Employers

Employers

# Dates

## National application window:

Registration on Oriel:

25 August (09:00 BST) – 7 September 2022

Applications:

Opens 7 September 2022 (09:00 BST)

Closes 20 September 2022 (12:00 midday BST)

No late applications considered under  
any circumstances

# One application form

- **One all-encompassing application form**, so applicants will only submit one main application form that will include:
  - The option to apply for specialised foundation programmes (SFP) as well as FPP (Foundation Priority Programmes)
  - Pre-Allocation for Personal Circumstances requests
  - SJT Reasonable Adjustment requests

# Application Score

Educational Performance Measure  
(EPM) Score:

Decile score between 41 – 50

Situational Judgement Test Score (SJT)  
maximum of 50

= Total FP Score maximum of 100



# Decile Scores



Decile score calculated by medical school (max. 50)

| Decile | Score |
|--------|-------|
| 1      | 50    |
| 2      | 49    |
| 3      | 48    |
| 4      | 47    |
| 5      | 46    |
| 6      | 45    |
| 7      | 44    |
| 8      | 43    |
| 9      | 42    |
| 10     | 41    |

# Key Changes for 2023 - Educational Achievements (EAs)

Educational achievements have been removed from the main FP application and scores are no longer awarded for these within the main FP score (this is now decile score + SJT score)

However, educational achievements remain part of the application process for SFP selection in some Specialised Units of Application. Information will be available on individual foundation school websites.

# Situational Judgement Test (SJT)

- The SJT is a measure of meeting the attributes required to be a foundation doctor, as defined in the national FP personal specification
- It is not an assessment of your clinical knowledge
- All applicants are required to sit the SJT, including SFP and FPP applicants and Defence Deanery/military applicants.
- **Reasonable adjustments**
  - must be requested at the time of application (on the main application form)
- **Extenuating circumstances**
  - Must be claimed within one working day of the SJT sitting you were registered for
  - Cannot be claimed if you have taken and completed the test

# SJT Dates

SJT booking window for applicants with approved reasonable adjustments

- 3 – 7 October 2022 (12:00 midday BST)

SJT booking window for all other applicants

- 10 – 13 October 2022 (12:00 midday BST)

SJT test window 1

- 7 – 20 December 2022

SJT test window 2

- 19 – 23 January 2023

# SJT – What to expect

- Invigilated test
- Take the test from home (online) or at test centres all over the world
- ID checked
- No smart watches, no pens/pencils, no papers
- Scores marked national and translated to a 0 – 50 point scale
- Practice papers and resources available on UKFPO website

# Linked Applications

- Both applicants must preference UoAs in the same order
- Linking is only possible for FP (and not for SFP or FPP)
- Links will be severed if: -
  - a) Either or both accept an SFP or FPP programme
  - b) Either or both applicants are not placed on the primary list
- Both applicants must be allocated to the primary list
- Allocated to school according to score of lower ranked applicant
- Local foundation school programme matching policies vary at group/programme level

# Pre-allocation

- The criteria for **pre-allocation based on personal circumstances** for UKFP 2023 are:
  1. Parental/guardian responsibilities
  - 2 a). Primary caring responsibilities
  - 2 b). Significant caring responsibilities
  3. Medical condition
  4. Unique circumstances
  5. a) Educational circumstances
  - b) Widening participation
- Applications via Oriel
  - Pro-forma required (found on UKFPO website)
  - Evidence (completed form and supporting documents) required
- to be uploaded to Oriel
- Circumstance must be relevant at the time of application
- Requested foundation school must be ranked first
- Not applicable for SFP, FPP
- Applicants cannot link
- Applications will be considered by a national panel
- You must score highly enough to be placed on the primary allocation list (pre-allocation will be honoured if possible but is not guaranteed for applicants who are not placed on the primary list)

# National Allocation

- Applicants will be allocated in rank order (meritocratic – highest rank allocated first)
- If all the places are filled at your first choice foundation school, the system will consider your second preference, and so on down your list of preferences until a space is available
- Linked applicants will be allocated based on the score of the lower ranked applicant of the pair

## Primary List

Allocation to a  
Foundation School  
(UoA) takes place in  
March 2023



# Specialised Foundation Programmes (SFP)



- Academic/research, education and teaching, and leadership and management
- Explore academia/education/leadership as a career at the same time as developing your clinical and generic skills
- 'Academic' or specialised supervisor
- All FP applicants eligible to apply, if you're interested!
- Information and programme descriptions for SFPs can be found on local Foundation School websites.

# SFP Selection

- Applicants will need to apply to each SUoA (up to a maximum of two) in part 2 of the main FP application form.
  - “Specialised Unit of Application” (SUoA)
  - White space questions (used by some, but not all SUoAs)
  - Educational achievements (separate and not included in main FP)
- **SUoA selection process determined locally.**
- **Submit SFP applications as part of, and at the same time as your FP application**
- **All SFP offers are subject to a satisfactory SJT score**

# SFP - General Information



- ✓ Highest scoring SFP applicants will receive offers first
- ✓ If higher scoring applicants decline these offers, they will then be offered to lower scoring applicants
- ✓ **Familiarise yourself with the SFP offers timetable which can be found on the UKFPO website**
- ✓ All SFP offers are subject to a satisfactory SJT score
- ✓ If you accept an SFP offer, you are excluded from the FP allocation
- ✓ If you do not secure an SFP post, you will be included in the FP allocation automatically

# Foundation Priority Programmes (FPP)



- Incentives for these posts include financial benefits, unique teaching and leadership opportunities and specialty experiences (please look on foundation school websites for details)
- Select in main application form if you wish to be considered
- Rank individual programmes
- Offers to individual programmes before national allocation to foundation schools
- If you accept an FPP offer, your FP application will be withdrawn

# Psychiatry Foundation Fellowships (PFF)

The application and selection process for PFF programmes is currently being reviewed and information will be available in the main FP applicant guide which is due to be published in July 2022.

# Supporting Trainees Entering Practice (STEP)



- Supports transition from medical school to foundation training; two-way transfer
- Health and welfare, educational progress and professional performance, and patient safety
- Students complete STEP form online
- Medical school endorses information

The information you provide in your form is used to **support** you during your training and is only shared with your Foundation Training Programme Director/FP Co-ordinator (and anyone else that you give permission for it to be shared with).

# Employment

## Employer Responsibilities: -

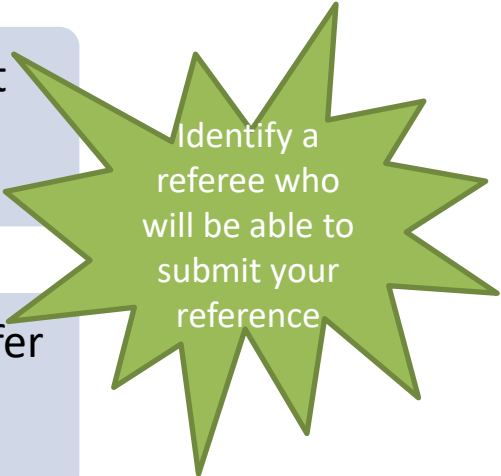
- Pre-employment checks, including occupational health and reasonable adjustments
- References
- Pay
- Pension
- Rotas
- Contract of employment
- Accommodation (if applicable)
- Shadowing and Induction programme/timetable



# Useful Tips



Do not leave your registration and application to the last minute! **Late applications are not accepted under any circumstances**




Identify a referee who will be able to submit your reference



Ensure you read the applicant guidance carefully and refer back to it at various parts of the application process. Guidance can be found on the UKFPO website



Check your Oriel account and registered email address for updates regularly



Make use of SJT practice papers



Add important dates to your diary. Always refer to the UKFPO website for the latest timeline and updates.



Thank you for  
listening!

Any questions?

[helpdesk@foundationprogramme.nhs.uk](mailto:helpdesk@foundationprogramme.nhs.uk)

[www.foundationprogramme.nhs.uk](http://www.foundationprogramme.nhs.uk)